



County, Virginia

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of Transportation and Capital Infrastructure

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PROJECT: Village of Waterford Traffic Calming and Byway Assessment

DATE: May 7th, 2020

TIME: 10:00 AM – 11:30 AM

LOCATION: WebEx Conference Call

PARTICIPANTS:

Greg Ahlemann, Loudoun County Sheriff's Office
Marie Caraballo, Loudoun County DTCI
Stacey Cary, Loudoun County Catoctin District Aide
Anthony Donald, Michael Baker International
Thomas Folse, VDOT Traffic Engineering
Zach Harris, Michael Baker International
Meredith Imwalle, Waterford Citizens Association
Caleb Kershner, Loudoun County Catoctin District Supervisor
Heidi Mitter, VDOT Planning Division
Miguel Pinto, Loudoun County DTCI
Maria Sinner, VDOT
John Thomas, Loudoun County DTCI
Eloisa Thring, Loudoun County DTCI
James Zeller, Loudoun County DTCI

MEETING MINUTES: (updated on 5/28/2020)

Purpose

The purpose of the conference call was to conduct a stakeholder kick-off meeting for the Village of Waterford Traffic Calming and Byway Assessment.

The meeting began by introductions of meeting participants. Then it was followed by a PowerPoint presentation by Loudoun County's DTCI Project Manager (Miguel Pinto) and Michael Baker's International (Zach Harris). The presentation included project background, detail explanation of the scope of work and proposed schedule of the study. A copy of this presentation was distributed to all parties prior to the meeting via email.

After the presentation, question and answer session proceeded and those remarks are highlighted below.

Questions/Answers:

Q1: *Wondering about the timeline. Looks like the current situation won't allow for in-person counts. Will you be looking at historic studies and data to supplement the Streetlight data?* – VDOT (H. Mitter)

A: Yes, Baker has received the 2016 traffic data collected by JMT used for a previous study and will be reviewing that data. - Michael Baker (Z. Harris)

Updated on 5/28/2020

Q2: *Village of Waterford residents are interested in seeing Old Wheatland Road (Route 698) included in the study as a possible byway.* – Waterford Citizens Association (M. Imwalle clarified Q2 during a conference call on 5/27/2020)

A: This is a byway feasibility study with a phased approach. During this phase we will be gathering all the information from the area and identifying all the constraints to determine several byway options. Once we complete the study we will be able to determine if the use of existing roadways such as Old Wheatland Road as byways is possible during this phase or the next phase. - DTICI

Q3: *How do we get the word out to the wider community in Waterford? There are probably others that need to be looped in.* – Catocin District Office (S. Carey)

A: We've been using online tools to brief the Village residents and we'll schedule another meeting to provide the information to the community and foundation. - Waterford Citizens Association (M. Imwalle)

Q4: *Will the study address identifying other secondary roads that may need to be improved? Potentially, with a bypass in place, if the demand increases other facilities may be impacted.* – Loudoun County DTICI (J. Zeller)

A: The Board direction is to review byway options. Review of impacted secondary roads is not included in the scope. – Loudoun County DTICI (E. Thring)

Q5: *The blue dotted lines on slide 13? Are these lines the proposed alignment of the by-way?* - Catocin District Office (S. Carey)

A: No. They are representative to show the review of potential byway locations will include the east and west sides of the Village. - Michael Baker (Z. Harris)

Q6: *For the Origin/Destination (O-D) analysis, can we get information on specific paths?* – Loudoun County DTICI (J. Thomas)

A: M. Baker showed a graphic of the O-D analysis. The total number of vehicles traveling between the two areas will be reviewed. Then, assess the various traffic patterns traversing the three primary routes between the north and south O-D areas (Route 287, Route 15, and Village cut-through). – Michael Baker (Z. Harris)

A: We want to look at the percent of motorists driving to the village as their selected destination and determine the number of drivers that are cutting through. – Loudoun County DTICI (E. Thring)

A: Yes, that's the goal. We'll be using Streetlight data for the analysis. This uses anonymized GPS information from apps in your phone, car, etc. - Michael Baker (Z. Harris)

A: We have provided the October 2019 traffic data to Baker, which are data collected within the Village. Baker will be reviewing an area larger than the Village and it needs to be supplemented with Streetlight data. – Loudoun County DTCI (M. Pinto)

Q7: *The PMSD signs will be installed on May 18th?* – Loudoun County DTCI (E. Thring)

A: It's planned to be the week of the 18th, but I will provide an update if the contractor has an opportunity to install them before. Also, these PMSD signs have the ability to monitor speeds and we can continuously review the speeds at these three (3) entry points. – Loudoun County DTCI (M. Pinto)

Q8: *In order to keep membership and citizens informed, when is the next time we'll be update?* - Waterford Citizens Association (M. Imwalle)

A: We are targeting the end of August / early September following the development of the draft report. The study team will provide an update of the study findings and recommendations to the group who participated in this stakeholder meeting, and discuss the next steps. – Loudoun County DTCI (E. Thring)

Additional Comments:

- I wanted to clarify; Streetlight data is not dependent on certain apps. It's based on cell phone data from anything you're doing and not just navigation applications. – VDOT (H. Mitter)
- I want to add a couple comments on the schedule; with this schedule it's tentative as of today but because of COVID-19 everything ahead of us is unpredictable. This study could be extended a couple weeks to adjust to the current situation. – Loudoun County DTCI (E. Thring)
- DTCI is working on the continuity with respect to public meetings and we're refining the tools to keep projects on schedule and meet outreach needs for this project and others. We are considering various virtual public involvement platforms. It may be WebEx or other platforms. – Loudoun County DTCI (J. Thomas)